

Harris County Emergency Services District No.16

16810 Squyres Road, Klein, Texas 77379-7489

MINUTES OF THE DECEMBER 19, 2016 MEETING

-
- 1** The special meeting was called to order at 7:00 PM at the Klein Volunteer Fire Department (KVFD) Administration Building by Emergency Services District No. 16 (ESD or District) President Robert S. Farrell. Present were ESD members Robert W. Carson Steven T. Falkner. Present as guests were KVFD Fire Chief David Bessolo, KVFD Executive Administrator Rich Jones, Richardo Martinez (of Martinez Architects, LLC), Kimberly Barrow (of Balfour Beatty Construction), Cameron Harmann (of Balfour Beatty Construction), and Jennifer Williams (of Balfour Beatty Construction).
-
- 2** No action was taken regarding reviewing, discussing, and taking action on a proposal received from Municipal Emergency Services for the acquisition of air packs.
-
- 3** No action was taken regarding reviewing, discussing, and taking action on entering into a contract for the acquisition of real estate from Water Control & Improvement District (WCID) No. 119 for a tract of land adjacent to Station 3.
-
- 4** No action was taken regarding reviewing, discussing, and taking action on entering into a contract for the acquisition of real estate from Glenloch Community Improvement Association for tracts of land related to Station 3.
-
- 5** No action was taken regarding reviewing, discussing, and taking action on obtaining surveys and other studies related to the acquisition of land by the District.
-
- 6** Richardo Martinez distributed Balfour Beatty Construction's cost summary and scope of work for renovating Station No. 2, which Jennifer Williams explained.
- A motion passed unanimously to accept Balfour Beatty Construction guaranteed maximum price proposal and to sign the contract (Motion: Robert Carson; Seconded: Steven Falkner). The total base bid with allowances is \$1,647,992.
- A pre-construction meeting will be held at the station on Thursday, December 29, 2016 at 7:00 PM. Construction will commence the first or second week of January and is expected to take five to six months to complete.
-
- 7** Richardo Martinez presented a tentative floor plan for the renovated Station No. 4.
- A motion passed unanimously to seek proposals for a construction manager at risk for renovating Station No. 4.
-
- 8** No action was taken regarding reviewing, discussing, and taking action regarding matters related to BRW Architects, Teal Construction, Tony Spitzenberger, and the construction of Station No. 8.
-
- 9** No action was taken regarding reviewing, discussing, and taking action on submittals by the Department of request(s) for necessary purchases related to the provision of emergency services pursuant to District Budget.

MINUTES OF THE DISTRICT'S DECEMBER 19, 2016 MEETING (Cont'd)

- 10 No one from the public commented.
-
- 11 The Commissioners did not conduct an Executive Session pursuant to Chapter 551 of the Texas Government Code.
-
- 12 At 8:47 PM, a motion to adjourn passed unanimously (Motion: Robert Carson; Seconded: Robert Farrell).

Respectfully submitted:
HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 16





Steven Falkner
District Secretary
E-Mail: sfalkner@hcesd16.org